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**MINUTES OF THE MEETING OF THE
ST. GEORGE NEIGHBOURHOOD PARTNERSHIP
HELD AT 7.00 p.m. on 24 JUNE 2015
AT THE BEEHIVE CENTRE, STRETFORD ROAD, ST GEORGE**

Attendance:

Members of the Partnership

P	Councillor Ron Stone	St George West ward Chair of Neighbourhood Committee
P	Councillor Sue Milestone	St George West ward
P	Councillor Fabian Breckels	St George East ward
P	Councillor Steve Pearce	St George East ward
A	Pete Franklin	Resident - St George West ward
P	Philip Bird	Resident - St George West ward & Communications Sub-Group
A	Judith Price	Resident - St George East ward
P	Chris Deane	Resident - St George East ward
P	Mike Kimber	Resident - St George East ward
P	Kieran Coles	Young people's representative
P	Susan Acton-Campbell	Wellbeing Champion
P	Rob Acton-Campbell	Friends of Troopers Hill Chair of Neighbourhood Partnership
P	Grenville Johnson	Kensington Rd Residents Association & Neighbourhood Watch
P	Nigel Williams	Church Road town team
P	Paul Fudgell	Nicholas Wanderers JFC
P	Veronica Dvorackova	Stonozka
P	Diane Jones	Friends of St George Park
P	Fiona Russell	Meadow Vale Community Association
P	Richard Curtis	Church Road Action Group
P	Susan Acton-Campbell	St George West Community First Panel
P	Geoff Reeson	Friends of Dundridge Park
P	Richard Curtis	Church Road action group

A	Satnam Singh	Sikh community member
A	Denise James	St George in Bloom
P	Merrill Godwin	Honalee community cafe
A	Sophie Lewis	Sainsbury's Local

Officers:

P	Abdulrazak Dahir	BCC, Neighbourhood Partnership (NP) Co-ordinator
P	Ian Hird	BCC, Democratic Services
P	James Taylor	BCC, Bristol Youth Links
P	Sergeant Darren Warr	Avon and Somerset Police

Other attendees:

P	Gemma Creech	Local resident
P	Erin Brooks	Local resident
P	Georgina Derrick	Local resident
P	Demi-Leigh Higgs	Local resident
P	Scott Jacobs-Lange	Community Investment Co-ordinator, Sovereign
P	Tina Bond	Creative Youth Networks
P	Jackie Lewis	Local resident
P	Neil Crawford	Local resident

1. CHAIRING ARRANGEMENTS 2015/16

It was noted that the chairing arrangements for the year ahead would be determined at this meeting under agenda item 5 (AGM report), and that Rob Acton-Campbell would chair the meeting until that point in the meeting was reached.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTES

None received.

3. MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 25 MARCH 2015

RESOLVED:

That the minutes of the meeting held on 25 March 2015 be agreed as a correct record.

Action tracker:

The partnership reviewed the action tracker.

In relation to equalities training, the NP Co-ordinator advised that training would be organised, to include all new neighbourhood partnership members (i.e. from the St George NP and other neighbourhood partnerships) to ensure efficient use of training resources.

4. NEIGHBOURHOOD PARTNERSHIP AGM REPORT – Section 1 – NP membership and charring arrangements (agenda item 6)

The neighbourhood partnership considered section 1 of the AGM report.

At this point in the meeting, attendees introduced themselves.

Key points raised/noted:

- a. On behalf of the Partnership, Rob Acton-Campbell expressed thanks and appreciation of the contribution of the following partnership members who were standing down:
 - Laura Gosling
 - Bryan Tozer
 - Ann Preston
 - Alex Wingrove
- b. Equalities representatives: The role of the equalities champions would be discussed at the Operations sub-group meeting.
- c. A few of the NP membership details listed in appendix 1 were awaiting final confirmation. It was noted that the Sikh community would be confirming their representative.
- d. It was suggested that at an appropriate point during the year, an informal “get-together” event(s) should be arranged.
- e. Some NP members advised that they had not received details that had been circulated seeking nominations for the NP charring role. The NP Co-ordinator agreed to look into this matter.

RESOLVED:

- 1. That the membership of the Neighbourhood Partnership as set out in appendix 1 of the report be confirmed (subject to noting that final confirmation was awaited in respect of a few of the NP members listed).**
- 2. That Rob Acton-Campbell be elected as Chair of the St George neighbourhood partnership for 2015/16.**

- 3. That Cllr Steve Pearce be elected as Vice-Chair of the St George neighbourhood partnership for 2015/16.**
- 4. That Cllr Ron Stone be elected as Chair of the St George neighbourhood committee for 2015/16 (note: this decision was taken by the councillors comprising the neighbourhood committee).**

5. MEADOW VALE – REPRESENTATIONS FROM YOUNG PEOPLE

At the suggestion of the NP Chair, the partnership agreed that it would be appropriate to vary the order of business to enable a group of young people to address the meeting, to express their views about the plans to improve Meadow Vale park.

The suggestions made by the young people about potential park improvements included:

- a. Spaces for younger children and seating so that parents could use the park and meet together.
- b. Equipment that is accessible to disabled children.
- c. Floodlights on the ball park area so that the space could be used on autumn/winter evenings.
- d. Better maintenance of grassed areas so that ball games could be played.
- e. Equipment that encourages fitness for teenager and adults.
- f. A new youth shelter – the current “dome” was not considered safe, was covered in graffiti and was fire damaged.
- g. Some space for nature, e.g. “bug hotels” that could be made with young people and used by the nursery school children

It was noted that the group of young people, acting on their own initiative, had acquired 65 signatures in just one day in support of their aspirations for the park.

In discussion, the partnership acknowledged that Meadow Vale fell within an area that should be considered as deprived (e.g. in relation to local health and employment factors) and in urgent need of investment.

On behalf of the partnership, the NP Chair thanked the group of young people for attending the meeting and presenting their views. It was noted that the issue of funding for Meadow Vale would be considered later at this meeting.

6. NEIGHBOURHOOD PARTNERSHIP AGM REPORT –

Sections 2 - 5

(agenda item 6)

The neighbourhood partnership / committee considered sections 2-5 of the AGM report.

a. Section 2 - Terms of reference and financial operating framework:

RESOLVED:

That the Neighbourhood Committee and Neighbourhood Partnership terms of reference and the Neighbourhood Committee financial operating framework be noted / confirmed.

b. Section 3 - Devolved budgets & influence on services:

In discussion, Cllr Stone raised queries about the accuracy of the figures quoted in the report relating to section 106 monies, and suggested there was a need for clarity about which of the section 106 allocations related to St George West ward and which related to St George East ward. In response, the NP Co-ordinator clarified that the partnership had previously agreed that Section 106 monies should be regarded as an amalgamated “pot” between the 2 wards rather than being reported separately by ward. Following discussion, it was agreed that the full financial statement / report (as was already available on the Council’s website) should be circulated to confirm /clarify the accuracy of the Section 106 figures.

RESOLVED:

That the devolved budgets and areas of influence on services be noted, subject to the further full financial statement / report being circulated to confirm / clarify the accuracy of the Section 106 figures.

(Note: the financial report, including the Section 106 balance sheet, was subsequently e-mailed to partnership members by the NP Co-ordinator on 25 June 2015)

c. Section 4 – NP sub-groups & meeting schedule:

The following adjustments to the meeting schedule were noted:

- Wellbeing Sub-Group – delete the date 01/02/2016 and replace with 29/02/16
- Neighbourhood Partnership – delete the date 30/03/16 and replace with 13/04/16
- A Communications Sub-Group would be held on 15/11/16.

It was noted that anyone interested in becoming involved in the Development and Planning sub-group should contact the NP Co-ordinator.

RESOLVED:

That the continuation of the sub-groups (as per the details set out in the report) be agreed, and that the meeting schedule be noted, subject to the adjustments listed above.

d. Section 5 – Financial statement 2014-15:

RESOLVED:

That the financial statement 2014-15 be noted.

8. NEIGHBOURHOOD PARTNERSHIP ACTIVITIES – BUSINESS REPORT

(agenda item 7)

The neighbourhood partnership considered the activities / business report from the Neighbourhood Co-ordinator.

a. Narrow estate roads budget:

RESOLVED:

That the update be noted, i.e. St George NP would receive a one-off sum of £7,798 to add to their 2015-16 neighbourhood budget.

b. Operations Sub-group:

RESOLVED:

That the update be noted.

c. Environment update:

(Cllr Stone declared an interest in this item, relating to his role as a trustee of Meadow Vale Community Association)

Key points raised / noted:

- **Traffic schemes:** Cllr Stone pointed out that he had been advised that the highways team (due to staffing issues) were facing backlogs in terms of delivering current schemes. If this or any

other partnership took a decision at a future meeting on traffic/highways schemes, such decisions would need to be identified as local priorities by the partnership in order to ensure implementation.

- **Beaufort Road / Troopers Hill Road:** In discussion, whilst the traffic scheme for Beaufort Road was welcomed, the view was expressed that serious consideration should be given to implementing traffic calming measure first in Troopers Hill Road, to mitigate the likely traffic impact on Troopers Hill Road of the Beaufort Road scheme. This would also allow a further opportunity for consultation with Beaufort Road residents on that scheme (currently due to start in September). Following discussion, it was agreed that this matter should be referred urgently to Andrew Spicer (Senior Traffic Engineer for east Bristol) for his professional consideration, with a view to the matter then being discussed / resolved by the Traffic & Transport Sub-Group.
- **Neighbourhood Budget allocations:**

The proposed allocations were considered as follows:

1. Meadow Vale / Dundridge Park – commission a fund raising consultant:

In discussion, it was generally agreed that it was essential to progress this appointment as soon as possible. It was also agreed that as part of the recruitment / appointment process, clarity must be sought about candidates' specific proposals / timescale for delivery, and clear messages given about the expectations of the partnership in terms of objectives and outcomes. Robust progress monitoring would also need to be put in place via the steering group.

Subject to the above, the neighbourhood committee

RESOLVED:

That £10,000 be allocated to commission a fundraising consultant to assist Friends of Dundridge Park and Meadow Vale.

*** Section 106 budget allocations:**

The following amendments to the report were noted:

* Page 32 – Meadow Vale development plan phase 1 – delete the figure “£118,000” and replace with “£123,416.15”; and delete the figure “£23,600” and replace with “£24,700”

* Page 32 – Ring fence of further Section 106 funding for Meadow Vale, in case match funding is not secured to complete phase 1 development within a year – delete the figure “£56,400” and replace with “£55,300”

2. Improvements to Rodney Road playing field entrance:

In discussion, some concerns were raised about whether a sum of £6,000 was required to deliver these works and whether this represented value for money. It was noted that £6,000 was regarded as the maximum figure that would be allocated; this work was required if this space was to be “opened up” and made more easily accessible to the public.

The neighbourhood committee then

RESOLVED (3 councillors voting in favour, with 1 councillor (Cllr Breckels) voting against):

That a maximum of £6,000 be allocated to improvements to Rodney Road playing field entrance.

3. Allocation of 20% of cost of phase 1 of Meadow Vale development plan:

The neighbourhood committee

RESOLVED:

That £24,683.23 (i.e. 20% of the cost) be allocated to support phase 1 of Meadow Vale development plan, the money to be used, with the assistance of the consultant, to seek match funding.

4. Ring fencing of allocation of Section 106 funds, in case match funding for Meadow Vale is not secured to complete phase 1 of the development within a year:

In discussion, some concerns were raised that if these funds were ultimately allocated to the Meadow Vale development, the consequence would be that very little Section 106 funding would be left for investment in other schemes. It was also noted, however, that, on the assumption that the consultant would achieve their objectives during phase 1 of the development, it was not envisaged that the “ring fenced” allocation would ever be required; in any event, today’s proposal was specifically to ring fence the allocation; any future

proposal to proceed with the allocation would be brought back to the committee for a final decision. In effect, a decision to approve this allocation would create a contingency fund for the Meadow Vale project.

Noting the above, the neighbourhood committee then

RESOLVED:

That £55,300 be ring-fenced (i.e. on a contingency basis) in case match funding for Meadow Vale is not secured to complete Phase 1 of the development within a year.

5. Removal of rubber surface and tarmac from Gladstone Street:

In discussion, concern was generally expressed about the proposed cost / value for money, i.e. the sum of £6,000 was felt to be too high a figure. In light of this concern, the neighbourhood committee

RESOLVED:

That this item be deferred to enable further assessment to take place in light of the concerns expressed about the “value for money” of this proposal and to enable a formal quote to be produced by BCC Landscapes.

d. Traffic and Transport Sub-Group:

RESOLVED:

That the update be noted.

e. Communications Sub-Group:

RESOLVED:

That the update be noted.

The partnership also viewed 2 versions of a proposed publicity leaflet. In discussion, it was agreed that version 1 should be taken forward as the preferred design. It was also felt that the St George NP “Growing Our Community” logo should be more prominent (with the BCC logo appearing in smaller print) to emphasise that the leaflet was being produced / distributed by the partnership. In terms of the photographs included, it would be preferable if the whole of the park fountain could be shown. Space should also be included to allow a contact name to be included on the first page. Philip Bird, as Champion of the Communications Sub-Group should be included in the discussions about finalising the wording of the leaflet.

f. Wellbeing grants:

The proposed allocations (as recommended by the Wellbeing Sub-Group) were considered as follows:

1. 74th Bristol (St Aidens Church) Rainbows - initial resources to start a Rainbows group:

The neighbourhood committee

RESOLVED:

To approve a grant of £500 to 74th Bristol (St Aidens Church) Rainbows

2. Angel Patch - resources for events, part payment for an outing and room hire for a newly started group:

The neighbourhood committee

RESOLVED:

To approve a grant of £915 to Angel Patch.

3. Crofts End Church - funding to support a 120th anniversary / street party:

In discussion, it was noted that the church had informed the NP Co-ordinator that, as part of this event, an evangelist film would be shown. Mindful of the fact that Wellbeing grant could not be used for political or religious purpose / advancement, it was generally agreed that the committee should only fund those aspects of this event that could be regarded as supporting a community event – it was considered that the cost of the “community” aspects of the event totalled £387 (the original amount requested having been £900).

In light of the above the neighbourhood committee

RESOLVED:

To approve a grant of £387 to Crofts End Church to support the “community” aspects of this event.

4. Friends of Troopers Hill - funding to support a family oriented dog show:

In discussion, Cllr Stone suggested that a grant of £200 would be more appropriate rather than the £350 recommended by the Wellbeing Sub-Group. Other members of the committee felt that the sum requested, and supported by the sub-group, was reasonable.

The neighbourhood committee then
RESOLVED (3 councillors voting in favour, with 1 councillor (Cllr Stone) voting against):
To approve a grant of £350 to Friends of Troopers Hill.

5. Meadow Vale Community Association - funding to support a dog show, summer fair, Halloween party and Christmas fair:

The neighbourhood committee
RESOLVED:
To approve a grant of £760 to Meadow Vale Community Association.
(Note: Councillor Stone abstained from voting on this allocation due to the fact that he is a trustee of Meadow Vale Community Association).

6. Nicholas Wanderers JFC - funding for football sessions for children in reception year and year 1:

The neighbourhood committee
RESOLVED:
To approve a grant of £716 to Nicholas Wanderers JFC.

7. St George in Bloom - funding for 10,000 leaflets to publicise the St George in Bloom open day:

The neighbourhood committee
RESOLVED:
To approve a grant of £228 to St George in Bloom.

g. Citywide code of conduct:

The neighbourhood partnership
RESOLVED:
To adopt and operate the code of conduct as set out in appendix 3 of the report.

9. NEIGHBOURHOOD PARTNERSHIP PLAN UPDATE REPORT
(agenda item 8)

The neighbourhood committee / partnership considered a report setting out the latest position in relation to the neighbourhood partnership plan.

It was noted that any partnership members should send any comments regarding the plan to the NP Co-ordinator.

RESOLVED:

- That the update report be noted.

10. PUBLIC FORUM
(agenda item 9)

None received.

11. MEETING CLOSE / DATE OF NEXT MEETING

In closing the meeting, the Chair thanked members of the partnership for their attendance. It was noted that the next meeting would be held at 7.00 p.m. on Wednesday 30 September at the Beehive Centre, Stretford Road.

The meeting finished at 9.12 p.m.

CHAIR